

<프론티어연구원 해외우수교원 초청 지원사업 >

1. 목적

- 가. 연구·교육의 새로운 Globalization 및 연구실적 증진, 대외 인지도 제고 등의 프론티어연구원 설립목적 달성
- 나. 해외 석학급 우수교원을 초빙하여 국제협력연구 기회창출, 공저논문 출간 등 본교의 연구력 강화에 기여

2. 지원대상 및 지원 조건

가. 신청자

- 1) 신촌/국제캠퍼스 전임교원
- 2) 초청교원의 파트너 교수로 초청교원과 협력연구가 가능한 자

나. 초청교원

- 1) 국제적으로 학술적인 권위와 저명도가 높은 학자로 해외대학 정교수급
- 2) 논문, 저역서 등의 연구결과물을 산출할 수 있는 연구력을 보유한 자

다. 지원 조건

- 1) 체류조건: 최소 2주 이상 국내에서 체류해야함
- 2) 신청시기: 예정 방문기간 최소 3개월 전 신청
- 3) 공동연구: 본교 파트너 교수와 초청교원와의 공저논문 또는 초청교원의 본교 joint appointment에 따라 연세대학교가 소속기관으로 표기된 초청교원의 논문을 지원 결과물로 제출해야함
 - ※ 논문은 전공분야 JCR(Journal Citation Reports) Q1급 학술지에 게재된 Article 이어야 함

라. 유의사항

- 1) 초청교원의 재방문으로 인한 재지원은 가능하나 추가 서류 제출(기존 방문과의 연계성 등 추가검토)

3. 지원내용 및 기간

가. 총 지원금

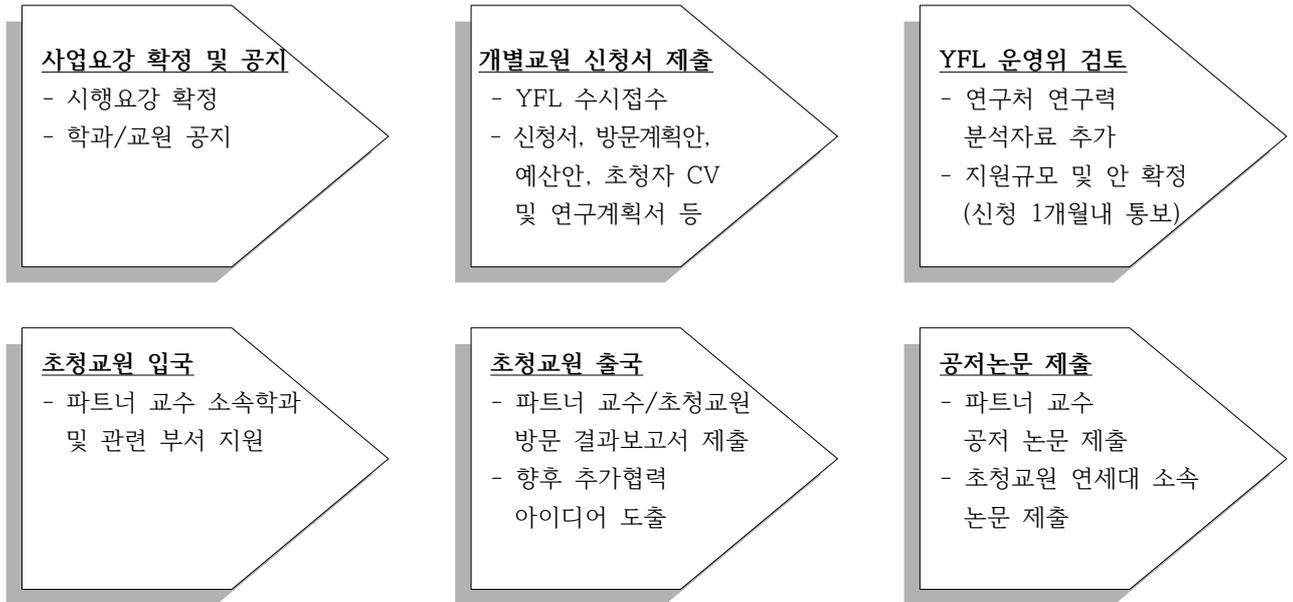
- 1) 3개월 \$30,000(3천만원, 1인당 연간 YFL 최대지원금이 \$30,000)
- 2) \$10,000/1개월이나 체류기간 및 초청자의 수준에 따라 변경가능
- 3) 총 지원금은 항공료, 숙박비, 행사비, 조교 인건비, 연구지원금 등을 모두 포함
 - ※ 파트너 교수 지원금은 300 ~ 500만원 범위 내에 자율 책정

나. 논문 인센티브

- 1) 연세대학교로 joint appointment를 실행할 경우, 지원확정 학기의 연구처 논문인센티브 기준에 따라 논문인센티브 지원
- 2) 최종 게재완료 후 연세 affiliation을 확인하여 인센티브 지급
- 3) 논문 인센티브는 총 지원금(\$30,000)과는 별개로 기존 논문 인센티브 재원과 별도의 재원으로 지급

- 다. 지원 기간(체류기간): 2주 이상 최대 1년 (단, 3개월 이상 장기 체류 시 학과 등에서 자체 자금으로 추가지원 가능)

4. 신청절차 및 제출서류



가. 제출서류

- 1) 신청교원 작성: 지원신청서, 초청교원 방문 계획안(예산 신청내역서 포함)
- 2) 초청교원 작성: CV 및 연구계획서(공동연구 추진항목 포함)

5. 선정 및 평가방법

가. 1단계 심사 : 요건심사

- 심사방법 : 신청요강에 의한 신청자격 요건의 충족 여부 검토

나. 2단계 심사 : 종합심사

- 1) 프론티어연구원 선정위원회 상정, 초청교원 연구력 분석자료 추가
- 2) 주요 심사내용
 - 가) 초청교원의 연구업적 및 연구계획 평가
 - 나) 파트너 교수 및 관련학과와의 공동연구 가능성
 - 다) 최종 결과물 산출가능성

다. 결과발표: 최초지원서 제출 후 1개월 내 결과 통보

라. 협약서 서명: 신청교원, 초빙교원 지원 사항 및 결과보고 조건 확인 후 협약서 서명

6. 지급 및 관리

가. 총지원금

- 1) 계상 가능항목: 항공료, 숙박비, 행사비, 조교 인건비, 초청교원 연구지원금(강연료, 연구비 등), 파트너 교수 연구지원금
- 2) 항공료, 숙박비, 조교 인건비는 YFL에서 직접 지급, 정산
- 3) 행사비는 학과 또는 연구소에서 유관 행사를 진행할 경우에 지원하며 학과예산으로 전용한 후 학과에서 집행
- 4) 초청교원 및 파트너 교수 연구지원금: 초청교원 귀국 후 결과보고서 제출 후 YFL에서 지급

7. 결과보고

가. 방문 결과보고서

- 1) 제출자: 본교 신청교원, 초청교원이 각각 작성한 방문 결과보고서 제출
- 2) 제출시기: 출국 후 15일 내
- 3) 제출자료: 방문 결과보고서 1부(별도 양식)

나. 연구결과물

- 1) 공저논문 제출: 본교 신청교원이 제출, 과제기간 종료 후 1년 6개월 내
- 2) Joint Affiliation 논문
 - 게재완료 후 초청교원이 YFL에 직접 제출
 - 제출내용 확인 후 3개월 내 논문인센티브 지급

다. 제재사항: 방문 결과보고서를 제출하지 않는 경우 신청교원은 향후 연구처 연구진흥 사업에 3년간 지원을 제한

라. 연구결과의 표시: 사사 문구 불필요

Invitation Program for Outstanding Scholars

1. Objective

- a. Achieving the Yonsei Frontier Lab's founding objectives, such as new globalization in education and research, enhancing research performance, and raising international recognition
- b. Contributing to the university's research capacity by inviting outstanding faculty scholars to create opportunities for international collaborative research and to publish joint authorship papers

2. Eligibility and conditions for funding

a. Applicant

- 1) Full-time faculty member at the Sinchon/International campus
- 2) Must be capable of collaborative research with the invited faculty scholar as the scholar's partner professor

b. Guest faculty

- 1) Scholar with international academic authority and recognition, full professor at a foreign university
- 2) Must possess the research capacity to produce research results, such as papers or books

c. Conditions for funding

- 1) Length of stay: Must be in South Korea for a minimum of two weeks
- 2) Period of application: Must apply at least three months before the expected period of visit
- 3) Collaborative research: Must submit, as the product of funding, a paper that the guest faculty had jointly authored with his Yonsei partner professor or a paper that indicates Yonsei University as the institution of affiliation

※ The paper must be an article published in a JCR(Journal Citation Reports) Q1 Level Academic Journal specializing in the faculty member's research field

d. Note

- 1) Multiple funding for a guest faculty's re-visit to the university is possible but additional documents must be submitted (further review as to the second trip's relatedness with the original visit, among others, will occur)

3. Substance and period of funding

a. Total amount of funding

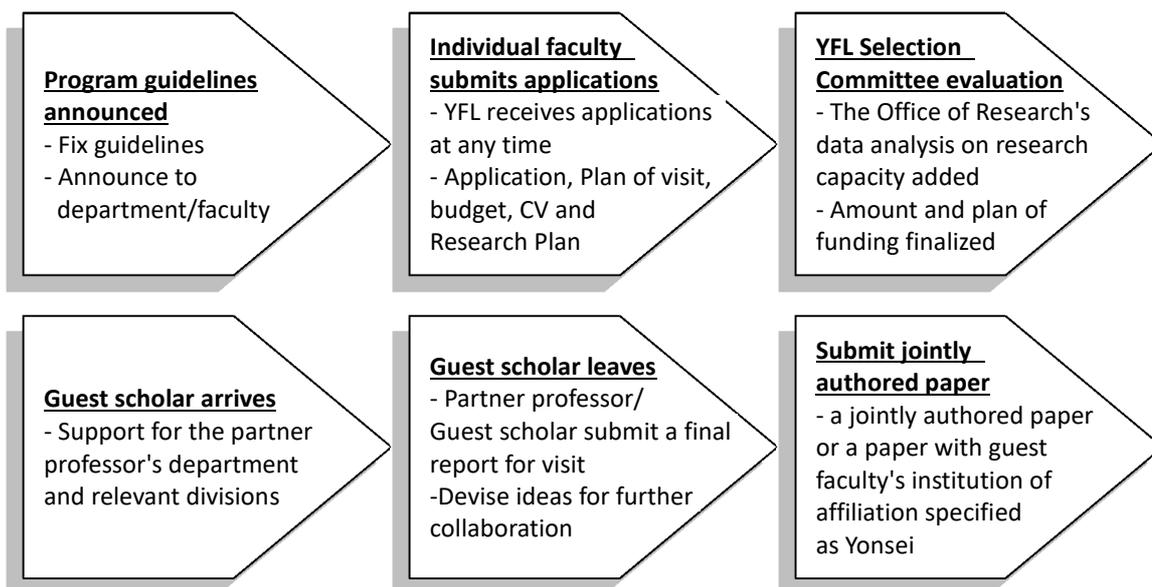
- 1) \$30,000 for three months (YFL's max annual funding for one person amounts to \$30,000 equivalent to KRW 30,000,000)
- 2) \$10,000 for a month or modifications according to the Guest Scholar's period of stay or standard of academic achievement also possible
- 3) The total amount of funding include fees for flight, accommodations, events, TA/RA labor cost, etc.
 - ※ The partner professor's research funding will be freely determined within the range of KRW 3,000,000 to 5,000,000

b. Incentives for paper publication

- 1) If the guest scholar accepts joint appointment to Yonsei University, paper publication incentives will be available according to the standards set by the Office of Research for the period of the funded semester
- 2) The incentive will be provided once the Yonsei affiliation is confirmed after final publication
- 3) This paper publication incentive is not subject to the total funding limit of \$30,000 and is funded by a source separate from the original paper incentive system

c. Period of funding(Period of stay): Minimum of two weeks, maximum of one year (However, the department may provide additional funding from its own finances in cases of long-time residence exceeding three months)

4. Process of application and required documents



a. Required documents

- 1) Faculty applicant must submit: application, proposal for the guest faculty's visit (including budget expenditure statement)
- 2) Guest faculty must submit: CV and research plan (including items for joint research)

5. Method of selection and evaluation

a. 1st step of evaluation: Evaluation requirements

- Method of evaluation: Review whether the conditions of application have been met according to the application guidelines

b. 2nd step of evaluation: Comprehensive evaluation

- 1) Submit to the YFL Selection Committee, additional data on the invited scholar's research capacity included
- 2) Main points of evaluation
 - a) Evaluation of the guest faculty's research accomplishments and research proposal
 - b) The likelihood of joint research with the partner professor and the relevant department
 - c) The likelihood of producing conclusive results

c. Announcement of results: within one month of submitting the initial application

d. Sign a letter of Intent: Check the details of funding and requirements of result reporting for faculty applicant and guest faculty and then sign the a letter of Intent

6. Payment and management

a. Total amount of funding

- 1) Items that can be appropriated: flight, accommodations, events, TA/RA labor costs, research funding for guest faculty (e.g. lecture fees, research fund), partner professor's research funding
- 2) The YFL will directly pay and balance fees for flight, accommodations and TA/RA work
- 3) Funding for events will be provided if the department or lab host a relevant event, and it will be redirected as part of the department's budget, which will be executed by the department
- 4) Research funding for the guest faculty or partner professor: YFL will provide payment after the final report is submitted after the guest faculty's departure

7. Final report

a. Final report for visit

- 1) Submitter: Yonsei faculty applicant and the guest scholar each write and submit a final report
- 2) Period of submission: within 15 days of departure
- 3) Required documents: 1 copy of the final report (form available)

b. Research results

- 1) Submitting jointly authored papers: the Yonsei faculty applicant submits within 18 months after the assignment's termination
- 2) Joint Affiliation papers
 - The guest faculty submits directly to the YFL after final publication
 - Paper incentive provided within three months after the submitted material has been confirmed

c. Possible sanctions: Yonsei faculty applicants who do not submit the visit final report will be subject to restrictions in receiving subsequent funding from the Office of Research's Research Promotion Programs for 3 years.

d. Indication of research results: Address of thanks unnecessary

<양식2>

방문 계획안 및 예산 신청내역서

(※ 총 3페이지 내외로 작성)

1. 방문목적 및 초청 사유

2. 기대효과

3. 초청교원 활용방안

* 특강, 본교 주관 학술대회 참여 등 본교에서 초청교원을 활용할 계획을 작성

4. 공동연구 추진안

* 본교 파트너교수와의 공동연구 방안

5. 예산신청내역 (YFL 지원액: 최대 3천만원)

항목	산정기준	신청액 (단위: 원)	비고
1. 항공료	초청교원 이코노미 클래스 이하 왕복 항공료(영수증 제출 후 실비정산)		
2. 숙박비	본교 체류기간 숙박비 (기준금액 1Bed Room, 월 202만원*)		
3. 행사비	초청교원이 참여하는 학술 행사로 학과예산으로 전용 - 세부 예산안 별도 제출 (항목/산출근거/계정코드 포함)		
4. 조교 인건비	초청교원 지원을 위한 조교 인건비		장학금 또는 노임 지급
5. 초청교수 연구지원금	연구지원금 정액 지급		외화송금 또는 국내계좌 지급
6. 파트너교수 연구지원금	연구지원금 정액 지급		급여 포함
7. 초청 학과, 연구소 예산			YFL지원 외에 기관의 기타 추가지원이 있을 경우 총액 및 지원항목 작성
합계			

*) 2018 본교 지정숙소 - DMC빌 기준

<Form 1: application>

YFL Invitation Program for Outstanding Scholars

Faculty applicant (Yonsei professor) personal details	Name		College	
	Department		E-mail	
Personal details of foreign scholar	Name		Nationality	
	Institution of affiliation		Position	
Guest scholar's period of stay				
Proposed amount of funding	KRW			
Type of research result	<p>(※Check the relevant item)</p> <p><input type="checkbox"/> Jointly authored paper</p> <p><input type="checkbox"/> Joint affiliation paper</p> <p>* "Joint Affiliation paper" refers to papers that the guest speaker publishes as a member of Yonsei University after being officially appointed as a non-full time faculty member of Yonsei.</p>			
Additional requests				
<p>※ Additional attachments</p> <p>(1) 1 Copy of Proposal for Visit (including budget expenditure statement)</p> <p>(2) Guest faculty scholar's CV(free-form)</p> <p>(3) 1 Copy of guest scholar's research plan (free-form, must include content on joint research with Yonsei professor)</p>				

In accordance with the guidelines of YFL Invitation Program for Outstanding Scholars, I hereby apply as the above.

Date:

Applicant:

(Signature)

Proposal for Visit and Budget Expenditure Statement

(※ Please complete three pages or so.)

1. Purpose of visit and reason for invitation

2. Anticipated effect of visit

3. Plan for utilizing the guest scholar

* Write plan for utilizing the guest speaker at Yonsei University, such as offering special lectures or partaking in Yonsei-hosted academic conferences

4. Proposal for joint research

* Proposal for joint research with Yonsei partner professor

5. Budget expenditure statement

(YFL's max annual funding for one person amounts to \$30,000 equivalent to KRW 30,000,000)

Item	Standards for calculating cost	Amount requested (Unit: KRW)	Note
1. Flight	The guest scholar's round-trip air fare for economy class or lower (expenses reimbursed after receipt is submitted)		
2. Accommodations	Accommodation fees for period of stay at Yonsei University (standard fees at KRW 2,020,000 monthly for 1 Bed Room)		
3. Events	Funding redirected as department budget for academic conferences in which the guest scholar partakes *detailed budget expenditure statement must be submitted separately. (including item/basis of calculation/account cord)		
4. Labor costs for TA/RA	Labor costs for TA/RA for the guest scholar		Provided as scholarship or wages

Item	Standards for calculating cost	Amount requested (Unit: KRW)	Note
5. Research funding for guest scholar	Research funding provided at fixed-rate		Remitted as foreign currency of home country or wire-transferred to Korean bank account
6. Research funding for partner professor	Research funding provided at fixed-rate		Included in wages
7. Budget for inviting department, Research Institutes		/	Write total amount and items of funding if additional support is provided by an institution other than YFL
Total			

<Form3>

Letter of Intent

I (Name), applicant to YFL Invitation Program for Outstanding Scholars, commit to carry out the following requirements of the funding program.

✂ **Content of intent**

a. Period of stay:

b. Proposal for joint research:

c. Type of research result:

Date:

Applicant:

(Signature)

<Form4>

Final Report for YFL Invitation Program for Outstanding Scholars

(※ Yonsei faculty applicant and guest scholar must each fill out this form separately)

1. Summary of invitation/visit results

1) Period of stay

2) Main activities

2. Proposal for future collaborative research

3. Additional comments or suggestions

(※ Plan or intent of re-visit, etc.)

I submit this final report according to the guidelines of YFL Invitation Program for Outstanding Scholars.

Date:

Applicant:

(Signature)